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Securities identification code: 8137

June 9, 2020

To our shareholders:

Hiroyuki Tanaka  
President and Representative Director  
**SUN-WA TECHNOS CORPORATION**  
3-1-1, Kyobashi, Chuo-ku, Tokyo

## **NOTICE OF THE 72ND ORDINARY GENERAL MEETING OF SHAREHOLDERS**

We are pleased to announce the 72nd Ordinary General Meeting of Shareholders of SUN-WA TECHNOS CORPORATION (the “Company”), which will be held as described below.

Instead of attending the meeting in person, you may exercise your voting rights by postal mail or via the Internet. Please review the attached Reference Documents for the General Meeting of Shareholders (Japanese Only), indicate your approval or disapproval of the proposals on the enclosed Voting Rights Exercise Form and return it by postal mail to reach us no later than 5:30 p.m., Wednesday, June 24, 2020 (Japan time).

If you wish to exercise your voting rights via the Internet, please do so on the voting website designated by the Company (<https://www.web54.net>) no later than the aforementioned date and time. For details regarding the exercise of voting rights via the Internet, please read Information on Online Voting (Japanese Only).

### **Notice regarding Novel Coronavirus Disease (COVID-19)**

If you will be attending the meeting in person, we ask, considering the risk of infections of the novel coronavirus disease, that you check the current situation regarding the spread of the infection and pay careful attention to your own physical health before traveling to the venue; please also take precautions to prevent infection, such as wearing a mask.

Those who appear to be unwell may be approached by employees of the Company.

Inside the venue, employees of the Company will wear masks and may take other measures to prevent infection according to the situation.

Please also consider exercising your voting rights for this General Meeting of Shareholders by postal mail or via the Internet.

To mitigate the risk of infection of the novel coronavirus disease (COVID-19) through physical contact, gifts will not be provided this year.

**1. Date and Time:** Thursday, June 25, 2020 at 10:00 a.m. (Japan time)  
(Reception opens at 9:15 a.m.)

**2. Venue:** Fifth floor of the Tokyo Convention Hall  
Tokyo Square Garden Building, 3-1-1, Kyobashi, Chuo-ku, Tokyo

### **3. Agenda of the Meeting:**

#### **Matters to be reported:**

1. Business Report and Consolidated Financial Statements for the 72nd Term (from April 1, 2019 to March 31, 2020), as well as the results of audits of the Consolidated Financial Statements by the Accounting Auditor and the Audit & Supervisory Board
2. Non-consolidated Financial Statements for the 72nd Term (from April 1, 2019 to March 31, 2020)

#### **Matters to be resolved:**

- Proposal 1:** Partial amendments to the Articles of Incorporation  
**Proposal 2:** Election of seven (7) Directors  
**Proposal 3:** Determination of compensation intended to grant restricted shares to Directors

### **4. Instructions on Exercise of Voting Rights**

Please refer to the Instructions on Exercise of Voting Rights (Japanese Only).

When attending the meeting, please submit the enclosed Voting Rights Exercise Form at the reception desk.

In the event of revisions to the Reference Documents for the General Meeting of Shareholders, the Business Report, the Non-consolidated Financial Statements or the Consolidated Financial Statements, the revised documents will be made available on the Company's web site (Japanese Only).

Of the documents attached to this Notice of the Ordinary General Meeting of Shareholders, Notes to Consolidated Financial Statements and Notes to Non-consolidated Financial Statements are provided on the Company's web site in accordance with relevant laws and regulations and Article 18 of the Company's Articles of Incorporation, hence are not indicated on the attached documents regarding the matters to be reported. Furthermore, the documents posted on the Company's web site have been audited as part of the Business Report, Consolidated Financial Statements, and Non-consolidated Financial Statements during the preparation of the audit reports by the Audit & Supervisory Board Members and the Accounting Auditor.

The Company has introduced a smartphone compatible voting website to make it more convenient for shareholders to exercise their voting rights. For details, please read Information on Online Voting (Japanese Only).

**The Company's web site: <https://www.sunwa.co.jp/> (Japanese Only)**